

ASHFORD-IN-THE-WATER PARISH COUNCIL

Clerk: Mrs A J Fox
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MINUTES OF THE ANNUAL MEETING HELD ON THURSDAY 15TH MAY 2014 IN ASHFORD SCHOOL

- Present:** Cllr D Windle (Chairman), Cllr R McGoverne, Cllr R Spinks, Cllr B Taft, Cllr T Williams, Mrs A Fox (Clerk)
- Cllr Dinley has requested leave of absence from forthcoming parish council meetings due to personal commitments. This was agreed and granted.
- 49.14 Election of Chairman:** Cllr David Windle was proposed by Cllr Williams, seconded by Cllr Spinks and unanimously elected as Chairman.
- 50.14 Election of Vice Chairman:** Cllr Ben Taft was proposed by Cllr Spinks, seconded by Cllr Williams and unanimously elected as Vice Chairman.
- 51.14 Apologies for Absence:** Cllr R Akeroyd, Cllr W Dinley, District Cllr C Walker, District Cllr P Tillbrook
- 52.14 Declaration of Members' Interests:** None.
- 53.14 To receive and approve requests for dispensations from members on matters in which they have a Disclosable Pecuniary Interest:** None
- 54.14 Public Participation:** None
- 55.14 Minutes of Parish Council Meeting held 15th April 2014:** The minutes were proposed by Cllr Williams as a true record, seconded by Cllr McGoverne and signed by the Chairman.
- 56.14 Confidentiality:** None
- 57.14 Items reported by the Clerk:**
- 114.13 Automatic External Defibrillator:** At the parish council's invitation, Dr Mundy joined the meeting at this point and the following points were discussed:
- 1) **Cost:** The cost was confirmed as £2,170.00 + £25.00, which includes the stainless steel cabinet, cover, registration and training.
 - 2) **Electrician:** An electrician would be required to fit the AED.
 - 3) **Village Emergency Telephone System (VETS):** This is optional. The cost would be £100.00 per year.

4) **Training:** Training sessions are provided and are approximately 2 hours in duration. The training session can accommodate approximately 50 people.

5) **Institute:** It will be necessary to contact the Institute Committee to inform them of the decision to proceed with the AED and to decide on its location.

27.13 1) Public Conveniences: It was reported that the honesty box takings for the last 4 weeks totalled £555.60. As in the previous month, the landlord of the Bull's Head had agreed to take this amount in cash and provide the parish council with a cheque. It was also reported that some very positive comments had been received regarding the conveniences. The Clerk was requested to contact Peter Foley of DDDC with the following requests:

1) **Men's urinal:** the tiles require re-grouting.

2) **Car Park:** urgently requires re-surfacing as it is hazardous in places.

3) **Sign:** A sign is needed on the lamp post indicating the location of the conveniences.

57.13 1) Flood Committee Meetings: It had been agreed that, due to the extended absence of Cllr Dinley, the next Flood Committee Meeting would not take place until October.

43.14 5) Insurance for New Trailer: The Clerk reported that Zurich Municipal had quoted a figure of £36.76 for the new trailer. Zurich had also confirmed that they do not have any security requirements for the trailer other than that the parish council take reasonable precautions to prevent loss or damage. It was agreed that this quotation would be accepted.

129.13 9) World War One War Memorial: Cllr Windle reported that Hopkinsons had not yet contacted him. It was agreed that Mandale Memorials in Rowsley would be approached.

20.14 1) Dog Fouling: The Clerk was requested to obtain some templates for 4 signs to be erected in the Hall Orchard. The suggestion was for a red sign with white dog and black cross through, and a white sign with black dog and red cross through. These to be the same size as previous.

31.14 10) Audit of 2013/14 Parish Council Accounts: The Clerk confirmed that Mr John Foster of West & Foster had agreed to conduct the external audit and the figures will be available at the June meeting.

44.14 1) Grass Bank, Highfields: Dales Housing had requested an approximate price for the work. Cllr Taft agreed to request a quotation from Chris Whitham.

44.14 2) Allotment: The Clerk reported that Mrs McCluskey had given notice on the allotment. It was agreed that this would be advertised in the parish magazine.

58.14 Items Raised by Members:

58.14 1) Car Parking on Church Street: The Clerk was requested to write to the occupants of Cathryn Cottage on Church Street requesting that they do not park on the double yellow lines or on the footpath.

58.14 2) Table and chairs on footpath outside the café: It was reported that these are causing an obstruction.

58.14 3) Hall Orchard Gate: Cllr Taft agreed to obtain a quotation for repair of the socket.

58.14 4) Ornamental Flower Bed: It was agreed that plants to the value of £100 could be purchased for the ornamental flower bed.

58.14 5) Adoption of Draft Financial Regulations, as set out in DALC circular 06/2014: To discuss again at next meeting with advice from DALC.

59.14 Planning Matters:

a) **Decision: 7 Fennel Street:** Granted subject to conditions.

b) **Application: Shamble Cottage, Hill Cross – Listed Building Consent:** The parish council have no objection to this application.

c) **Application: Former Workshop Site, Greaves Lane:** The parish council have no objection to this application.

60.14 Financial Matters

1) Bank Balances Noted:

Business Reserve Account:	£30,716.90
Current Account:	£250.00

2) To approve payments:

a) West and Foster (payroll services)	£118.80
b) Zurich Municipal (Insurance)	£734.20
c) Chemodex Limited (cleaning supplies for conveniences)	£43.08
d) Chemodex Limited (cleaning supplies for conveniences)	£103.80
e) Jayne Taft (for servicing conveniences 15 04 14 – 15 05 14)	£300.00
f) Chris Whitham (grass cutting invoices 2 & 3)	£950.00
g) Chris Whitham (tree in cemetery)	£120.00

3) To acknowledge receipt of payments:

a) Proceeds from the honesty box in form of a cheque from Mr George Maynard of The Bull's Head	£555.60
b) DDDC - Precept 2014/15	£13,607.00
c) DDDC – grass cutting reimbursement	£1,020.00

61.14 Correspondence/Matters Requiring Action: None

62.14 Date of Next Meeting: The next parish council meeting will be held on Tuesday 10th June 2014 in Ashford School commencing at 7.30 pm,